



## **St Saviour's C of E Primary School Behaviour Policy**

### **St Saviour's School aims**

At St Saviour's we aim to provide a curriculum which is broad and balanced which gives all the pupils an excellent all round education.

We will provide a safe environment for learning, ensuring the highest standard of work and behaviour.

We will help pupils to acquire knowledge, concepts and practical skills relevant to the world today and encourage them to be responsible members of the community.

### **Our Values**

Care

Respect

Inspire

### **St Saviour's School Rules**

Be kind and caring

Listen to each other

Respect each other and property

Behave calmly and sensibly

Do as an adult asks straight away

Be polite and courteous

Work hard

Tell the truth

### **THE RESPONSIBILITIES OF ADULTS IN SCHOOL - TEACHERS AND SUPPORT STAFF**

- Provide each child with a learning environment in which they feel secure, they are interested in and they find challenging.

- Boost self-esteem- find something that the child is good at and build from that.
- Establish good relationships with individual children, perhaps taking time to do this out of class.
- Explain tasks clearly. Value mistakes as a positive learning experience so that fear of failure is diminished.
- Provide opportunities and encourage friendships by organising groups in the classroom and also in the playground.
- Provide appropriate role models for the children to follow, not only in the classroom but throughout the whole school.
- Keep calm and talk to the children individually when dealing with a problem. Value children's view points and be firm and sincere.
- Provide opportunities for the child to develop interpersonal skills through drama, stories, role playing.
- Encourage the child to understand their own emotions and so understand the emotions of others, both children and adults.
- Ensure that every effort is made to understand the causes of behaviour.
- Watch for and praise signs of positive behaviour. Value the child's efforts towards good behaviour.
- Ensure that provision is made for the children to move forward at the pace that is appropriate for that child.

#### THE CHILDREN'S RESPONSIBILITIES

Written by the children of St. Saviour's

- We should treat others how we would want them to treat us.
- We should listen to adults, and to other children, when they are speaking to us.
- Fighting is a dangerous sport and should be practiced only at your Karate or Judo club.
- We should be helpful to adults, parents, teachers, supervisors and children- at all times.
- God loves us and wants us to love one another.

#### THE PARENTS' RESPONSIBILITIES

Written by the Parents

- Make sure our children are happy in school by talking to them and encouraging them.
- Make sure our children attend school regularly and on time.
- Take time to listen to our children and discuss daily school activities with them. Help them realise the importance of education and encourage them in their work.
- Try and help our children to behave well both at home and at school. Take an interest in and support the school Behaviour Policy.
- Show an interest in rewards at school as we do in punishments.

- Be open minded when discussing our children with their teachers. Make sure there is good communication between us, the teachers and our children. Offer support to the teachers.
- Encourage our children to follow good examples set by other children and to avoid bad examples
- Encourage our children not to discriminate against someone.
- Think about our own schooling, how it affects what we do and what we think.
- Realise that the school can't do it all.
- Behave appropriately when on school premises and when accompanying children on school trips

#### THE SENIOR LEADERSHIP TEAM IS RESPONSIBLE FOR

- Ensuring that all members of the school community including pupils, staff, parents and visitors are made aware of the school's behaviour policy
- Ensuring the behaviour policy is implemented by all staff
- Ensuring that all staff are consistent in their approach to behaviour management.

#### THE GOVERNORS ARE RESPONSIBLE FOR

- Acquainting themselves with the school's behaviour management ethos
- Ensuring the school has an up-to-date behaviour policy
- Permanent exclusions.

#### POSITIVE REINFORCEMENT- REWARDS FOR GOOD BEHAVIOUR

##### Individual Rewards:

During Friday assembly two children from each class are made "Star of the Week" for making positive progress or a positive contribution to the school. They receive a certificate.

##### Other rewards are:

Helping in the nursery on Friday afternoon.

Going on special trips.

##### Class Rewards:

During Friday assembly good behaviour evident throughout the week by the whole class/school can be rewarded in various ways.

A book for the class

Class trips

Something new in the classroom

Extra playtimes

House points

Film time

There is a hierarchical structure for dealing with school discipline.

Incidents range from less significant incidents to major significant incidents.

Less Significant	teasing others pushing interrupting teachers attention seeking messing around spoiling games avoiding work wasting time being too noisy running inside arguing using inappropriate language accidentally wearing unauthorised jewellery bringing unauthorised items into school throwing objects to cause annoyance
More Significant	repeated minor offences rudeness towards others name calling telling lies interfering with pupils' work arguing spitting cussing graffiti
Majorly Significant	vandalism stealing racist incidents fighting bullying swearing at/verbal abuse of staff refusal to follow instructions leaving the room without permission swearing leaving the school without permission persistent lying violence towards others

In class if a child does not follow the school rules then the following procedures will be adhered to:

1. For minor incidents in the classroom a child will first be given a warning.
2. If misbehaviour continues a second warning will be given.
3. If misbehaviour occurs for a third time, the child will be sent to a clearly defined area within the classroom for 5 minutes.
4. If misbehaviour continues after this then the child will be sent out of class to a specified teacher for 10 minutes, with a Think It Through sheet provided by the teacher and their name will be entered into the Classroom Behaviour Book. Below are the designated classes for time out.  
Year 6 - Year 4  
Year 5 - Year 3  
Year 2 - Year 1
5. If a child fails to respond to being sent out of class for 10 minutes, they will be sent to the deputy head teacher with their Think It Through sheet.
6. If a child's name is entered into the classroom behaviour book on three occasions, their parents will be invited into school for a meeting with the class teacher and/or a member of the senior leadership team depending on the significance of the behaviour.
7. Parents will also be asked to attend a meeting with the Head Teacher if their child has been sent to the deputy head three times.

8. Extreme behaviours will result in an in-school exclusion.
9. Very serious incidents will need to be referred to the Headteacher immediately. Examples of these types of behaviour are given in the table above. These incidents will be entered into the behaviour book and parents invited into school to discuss the situation.
10. Three one day exclusions in any one term could result in a longer period of exclusion and will be discussed by the school governors
11. If disruptive behaviour from a child persists the class teacher and SLT agree a strategy to modify the behaviour in consultation with the child's parents. This may take the form of a contract, a record chart or work with the learning mentor.
12. If school based strategies fail to have a lasting impact, outside agencies such as the behaviour team, CAMHS or the educational psychologist may be asked for support.

### **Restraint**

Occasionally, if they are physically endangering themselves or others, pupils will need to be restrained (see policy on restraining pupils). If this occurs pupils are removed to another room or other pupils are removed from the area.

### **Exclusion**

In extreme cases where the school cannot guarantee the safety of a pupil, their peers or adults as a result of that pupil's behaviour the school will take the following steps to exclude the pupil:

1. School-based behaviour modification strategies and sanctions
2. Support from outside agencies
3. Internal exclusion where a child works outside of the classroom and goes home for lunch
4. Fixed term exclusion
5. Permanent exclusion.

### **External Agencies**

Where there has been a referral to an external agency such as an education social worker or educational psychologist, normal procedures under this policy may be suspended if recommended by professionals. As soon as contact is made with the family by the agency, the date on which normal procedures should be resumed, will be agreed by the parents, pupil, Headteacher, class teacher and the relevant professional.

### **Playground**

If a child misbehaves during either the morning or afternoon playtime then the same sanctions will be applied. The child will receive two warnings then five minutes time out on the bench. After time out, if a

child needs further sanctions they will be sent to a member of the senior leadership team. The member of staff will feed back fully to the class teacher.

Less significant incidents will be dealt with as per the policy by the midday meals supervisors. More significant incidents will be dealt with by the senior midday meals supervisor. Major incidents will be referred straight to the head teacher. All incidents will be reported in a midday meals behaviour book.

Exclusion from school at lunchtime will be used in cases of serious misbehaviour. This will run in conjunction with the possibility of exclusion from school.

### **Pupils' conduct outside the school gates**

Teaching staff may discipline a pupil for any misbehaviour when the child is:

- taking part in any school-organised or school-related activity
- travelling to or from school
- wearing the school uniform
- in some other way identifiable as a pupil at the school
- posing a threat to another pupil or member of the public
- adversely affecting the reputation of the school.

### **Confiscation of inappropriate or prohibited items**

Staff may search without consent for prohibited/dangerous or unauthorised items. Staff may confiscate, retain or dispose of a pupil's property without being liable for damage to, or loss of, any confiscated items if the items could cause offence or pose a danger.

In cases where potentially dangerous and prohibited items are found such as knives and weapons, alcohol, illegal drugs, stolen items, tobacco and cigarette papers, fireworks and pornographic images they will be confiscated, the Headteacher, parents and police informed and would lead to an exclusion from school. This may be permanent depending on the nature of the incident and where the safety of the child and other children may have been compromised.

This policy is subject to annual review.

Last Reviewed 1<sup>st</sup> September 2012